

**WOODLAND PARK BOARD OF EDUCATION**  
**WORKSHOP MEETING MINUTES**  
**June 3, 2013**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News.

**FLAG SALUTE**

**ROLL CALL**

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Maria Flynn, Ron Pascrell, Dina Bargiel, Bob Kassai

Members Absent – Tom Bolen, Tanya DaSilva- arrived at 7:03pm

Also Present - Elaine Baldwin, Tom DiFluri, Jeff Merlino-arrived at 7:30pm

**PUBLIC HEARING- AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD

**NEW BUSINESS – ACTION WILL BE TAKEN**

**PERSONNEL:** Dr. Salemi will report on matters of personnel:

**213-233- RESIGNATION OF SCOTT E. RIXFORD**

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the resignation of Scott E. Rixford, Superintendent of Schools, effective June 30, 2014.

Roll Call: 8 YES

**FINANCE:** Mrs. Keating will report on matters of finance

**213-234 - TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE ACCOUNT**

Motion by KEATING , Seconded by BARGIEL

WHEREAS, NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into a Capital Reserve Account at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Woodland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end, and

WHEREAS, the Woodland Park Board of Education has determined that up to \$250,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Woodland Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call: 8 YES

### **213-235- PURCHASE OF 2014 FORD F250 PICK UP TRUCK**

Motion by KEATING Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of a 2014 Ford F250, 4WD, pickup truck, with snow plow, from Ditschman/Flemington Ford, under NJ State contract #A83577, @ \$31,670. Existing 1995 Ford F250 to be donated or disposed of.

Roll Call: 8 YES

### **NEW BUSINESS**

#### **The Board reviewed agenda items for the 6/17/13 meeting.**

Mrs. DaSilva discussed policy matters and a discussion ensued regarding the dress & grooming policy.

A motion was made from the floor to revise the dress code policy to reflect the deletion of the word matching and add the color navy in regards to sweatshirts and shirts. Motion also includes putting this resolution on the June 17, 2013 agenda.

Motion by SALEMI Seconded by DASILVA

Roll Call: 7 YES, 1 NO – MITCHELL

Mr. Pascrell updated the Board on field improvements. He also updated the Board on the progress on the Charles Olbon parking lot. The Buildings & Grounds committee will meet after the regular meeting on June 17<sup>th</sup>.

### **PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD.

### **EXECUTIVE SESSION**

#### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 8:00pm by KEATING, seconded by PASCRELL  
Voice Vote: 8 YES

Motion to return to Regular Session at 9:15 pm by KEATING, seconded by KASSAI  
Voice Vote: 7 YES, (Mrs. DaSilva left the meeting at 9:05pm)

**ADJOURNMENT**

Motion to adjourn at 9:15 p.m. by KEATING, Seconded by KASSAI  
Voice Vote: 7 Yes

**WOODLAND PARK BOARD OF EDUCATION**

**EXECUTIVE SESSION MINUTES**

**ITEMS DISCUSSED:**

- Superintendent and Board discussed employment contract for herself and Business Administrator.
- Superintendent discussed employment contract for CST Director. (employee RICED)
- Board discussed appointment of professionals and contract implications. Appointments to be placed on the June 17, 2013 agenda.
- Mr. Merlino discussed WPEA contract negotiations.